Application to Host

MITCA Team State Championships 2017

Date: May 27th 2017

Which division would you most like to host? 1 2 3 4

Is this the same division as your school? Yes or No   
If No, what division is your school? 1 2 3 4

School Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person(Coach or AD)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number Office\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_--Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Head boys coach\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_--Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Head Girls Coach\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_--Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your experience in hosting large meets in the past (conference, regionals, state, invites etc)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has your team attended a MITCA Team State Championships in the past? \_\_\_\_\_\_\_\_\_\_\_

If yes, which year(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you attended the meet as a spectator? Yes No

Requirements:

45 volunteers

Team of officials

MITCA will absorb the cost of trophies, medals and volunteer t-shirts. The host will be responsible for paying all other costs including timing. Michiana Timing is the preferred timer for all MITCA events. If you would like a quote for hosting the MITCA Team State meet from MICHIANA please email [don@michianatiming.com](mailto:don@michianatiming.com). If you would like to host but prefer to hire your own timer, please provide additional documentation including the following information; timing equipment used, age of equipment, access to day-of backup equipment in case of failure, years of experience of head timer, are you able to provide live online results etc… If you hire your own timer you will also be responsible for inviting Power ranked schools as well as all Regional champions.

The host will receive all the profits from the gate, concessions, parking etc.

MITCA will receive all the profits from apparel sales.

All host Schools will be asked to fill out a post meet information sheet. The information on the sheet will include overall assessment of the day, a report of incidents, attendance, money earned from parking and money earned from Concessions. A sample is provided. Will your school be willing to complete this form in a timely manner? YES or NO

Your Facility:

# of lanes \_\_\_\_\_

# of PV pits \_\_\_\_\_

# of LJ pits \_\_\_\_\_\_

# of HJ pits \_\_\_\_\_\_

# of restrooms Male\_\_\_\_Female\_\_\_\_

# of Hurdles\_\_\_\_\_\_\_

Seating Capacity of Stadium\_\_\_\_\_

PA Sytem Yes No

Lights Yes No

Distance to Nearest Shelter \_\_\_\_\_\_ yds

Concession Stand: yes no

Please attach the following:

Directions

Aerial view

List of 3-4 hotels in the area

Less than one page about why your facility is the best fit for our meet.

Less than one page about how your facility/community is unique and could benefit the event.

If you are planning to use another timer besides Michiana please include the required documentation.

Please forward this application to:

David Emeott

MITCA Meet Director

7186 Old Lantern Dr

Caledonia MI 49316

Questions? Email Dave Emeott

David.emeott@kentwoodps.org

Sample: Post Meet Evaluation Form

Host School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meet Director\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Temperature\_\_\_\_\_\_\_\_\_ Overall Weather\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overall perception of the day

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anything MITCA could have done to help more?

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Total Number of Volunteers-

Track \_\_\_\_\_\_\_\_

Field- \_\_\_\_\_\_\_\_

Concession- \_\_\_\_\_\_\_\_

Parking \_\_\_\_\_\_\_\_

Hospitality \_\_\_\_\_\_\_\_

Management \_\_\_\_\_\_\_\_

Other \_\_\_\_\_\_\_\_

Total \_\_\_\_\_\_\_\_

Attendance \_\_\_\_\_\_\_\_\_\_\_\_

Total cars Parked \_\_\_\_\_\_\_\_\_\_\_\_

Concession amounts \_\_\_\_\_\_\_\_\_\_\_\_

Any Incidents occur at the meet we should be notified of? (provide additional documentation if needed)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_